



# Eagle Ridge Public School

425 Delaney Drive, Ajax, Ontario L1T 4N1  
Telephone: 905-426-4463 Fax: 905-426-5299  
Website: [www.eagleridgeps.ca](http://www.eagleridgeps.ca)



## SCC MEETING MINUTES

September 23, 2019

1 – Welcome and introductions by past SCC Chairperson, Josephine  
All members shared their name, the grade that their children are currently in

2 – SCC Student Rep Report (attached)

Students highlighted recent and upcoming events at Eagle Ridge including the Terry Fox Run, opportunities to join Cross Country and Be the Change teams

3 – Administration Guidelines for Executive Elections including procedure, secret ballots  
Election Results:

Chairperson – Josephine Scavuzzo

Vice Chair – Nicole Bell

Treasurer – Sohail Khan

Secretary – TBD

4 – Administrators Report (Principal Goundry, Vice Principal Vaisanen) Updates included:

- Installation of air conditioning
- Boundary Adjustment
- Art installations almost finished for our library (The NEST project)
- Primary Math Manipulatives ordered and should arrive soon
- DDSB Ignite Learning Plan and changes to our SIP SAW
- Acknowledgement of Jennifer Van Deurzen, Volunteer of Distinction 2018/20194

5 – Treasurer's Update – Aliah

Opening Balance \$2829. 84 (profits raised from first SCC Fun Fair)

6 – Welcome Back BBQ updates – Khudsiya

- Spirit wear will be sold at a table. Pre-created t-shirts will be sold for \$10.00
- All BBQ orders had to be pre-ordered through School cash online system

7 – Mabel's Labels Updates – Josephine

- Reminder this can run year long, periodic updates through office communication

- 20% profit goes back to our school from each order

8 – Healthy Hunger Updates – Josephine/Jen

- Discussion about warming bags to keep food warm for second lunch
- Discussion about if vendors will make two deliveries to keep food fresh and warm
- Coolers were used this past week, very effective to keep food hot if in tinfoil

9 – Treat Schedule – Josephine

Treats were provided by the administration for our first meeting, treat sign-up sheet suggested

VOTE – All in favour of purchasing the staff BBQ for the Welcome Back BBQ. Passed

**NEXT SCC MEETING – Tuesday, October 15<sup>th</sup> from 6:00 – 7:00 in the library**

Good Evening SCC!

My name is Noah,

My name is Thomas,

My name is Maya

And my name is Humayra.

And we are honoured to be selected and apart of the new student representatives for the SCC. The year has just begun but there have already been so many opportunities for students to get involved.

Thank you for the introduction Noah, Ms. Justice, Ms. Sharp, and Ms. Gallerno have already started cross country running for students who have decided to participate. Practices are being regularly held before school and going smoothly. Now onto Maya to talk about our flag football team.

Thank you, Thomas. Cross country isn't the only thing that has started up so far. The intermediate flag football team has also begun. With Mr. Brushey's knowledge and the teams' athleticism, this flag football season looks to be a good one.

That's right maya! Be the change is also in action. The junior and intermediate students are working hard to make a difference in our community. They have just returned from an educational trip, at we day movement, in downtown.

As some of you probably know the Terry for run happened just last Friday. We raised money for cancer research and as we ran our school was a sea of red and white showing pride for our country.

What a wonderful time that was Maya! Both boy's and girl's intermediate volleyball teams have been made. We look forward to supporting all of our amazing athletes, on and off the court.

As many of you may have noticed, the book fair is up and running, we hope to see all of you and your families coming to purchase a book or two to support our school. Now to hand to Noah to close it off.

We hope that you learned something new that is happening at the ridge! Have a nice evening!



# Eagle Ridge Public School

425 Delaney Drive, Ajax, Ontario L1T 4N1  
Telephone: 905-426-4463 Fax: 905-426-5299  
Website: [www.eagleridgeps.ca](http://www.eagleridgeps.ca)



## Principals Report – Sept 23, 2019

1 – **Air Conditioning** is NOW Complete and in working order! Set to low temperatures.

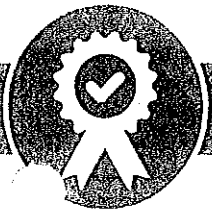
2 - **Boundary Adjustment** Two new subdivisions which were originally part of our school catchment have now been rezoned to Alexander Graham Bell. The information, which has been shared with the Eagle Ridge community, has also been shared by the school administration of Alexander Graham Bell. This may result in a decrease in our enrolment as some families may wish to register at AG Bell. **Only minor adjustments were needed to ensure class caps of 20 were reached this fall**

3 – Final measurements have been taken and our artistic NEST project is almost complete! Two new panels to be added to our library, original artwork by Indigenous Canadian Artist/Ecologist Rick Beaver

4 – Primary Manipulatives have been ordered to ensure equity to necessary tools for all students! Should arrive SOON

### **DDSB Ignite Learning Plan at Eagle Ridge** **Adjustments to traditional SIP SAW pillars to reflect this**

Equity and Well-Being remain unchanged  
Leveraging Digital – INNOVATION  
Numeracy – ENGAGEMENT  
Literacy – LEADERSHIP  
Safety – SUCCESS



## Ministry of Education

- May disclose information to the Ontario SCCs
- Reports to school councils with regard to education in the province
- Provides school councils with information about their roles and responsibilities

## SCHOOL COMMUNITY COUNCIL — OFFICERS DUTIES AND RESPONSIBILITIES

### Chairperson (in consultation with school Principal)

- Calls SCC meetings
- Prepares the agenda for the SCC meetings
- Chairs SCC meetings
- Ensures that the minutes of the SCC meetings are recorded and maintained
- Participates in information and training programs
- Communicates with the school Principal and Board personnel on behalf of school council
- Ensures there is regular communication with the school community
- Presides at all meetings and has general supervision of the affairs of the council
- Works with the Principal in planning and directing the business of the council including monitoring committee progress
- Shares the agenda with school community prior to meeting (one week in advance is a reasonable time frame)
- Appoints temporary or standing committees (ad hoc) as needed, and serves in an ex-officio role on all committees
- Ensures annual report is completed and submitted to school Principal
- Facilitates resolution of conflict

### Vice-Chairperson or Co-Chairperson

- Exercises all functions in the absence of the Chairperson
- Assists the Chairperson as needed
- Assumes other duties and responsibilities as assigned by the council

### Secretary

- Keeps full and accurate accounts of the proceedings and transactions of all meetings of the council
- Keeps accurate notes and minutes of all meetings and files them with the school administration for a period of up to four years
- Prepares any official correspondence that the Chairperson may request
- Maintains a "Council File" containing copies of all minutes, council plans and progress reports, any council related information from the Ministry or Board, and a current copy of the by-laws



### Treasurer

- Ensures that accurate accounts, receipts, disbursements, and monthly bank reconciliations are maintained
- Develops any budget proposals necessary for the operation of the SCC
- Reviews monthly transaction records for SCC funds held by the school in the Non-Board funds account (i.e., School Generated Accounts)
- Completes deposit slips for funds received and provides to school secretary to deposit
- Signed SCC Cheque Requisition Form
- Provides the financial reports at SCC meetings
- Prepares a financial statement that is included in the annual report for the Board that shows all transactions from September 1 to August 31.

*For more information see Part 2. H. Budget and Finance Page 22.*

### Other officers

- Duties as deemed necessary according to the individual Council by-laws

## COMMITTEES/SUB-COMMITTEES

### Composition

- Every committee must include at least one parent
- May include members who are not school council representatives
- Must include one representative of the SCC

### Rules, roles and responsibilities for committees/sub-committees

- May be established according to the by-laws of each individual council
- Makes recommendations to the council
- Each member of a committee has one vote
- Meetings follow the same rules as SCC meetings:
  - all meetings are entitled to be held at the school;
  - all meetings must be open and accessible to the public;
  - all meetings are to be publicized by the principal in the same way that regular SCC meetings are publicized.

*When you practice  
gratefulness, there is a sense of  
respect towards others.*

*- Dalai Lama*

”